



Traditional Ecological Knowledge (TEK) Internship Opportunity

Internship Overview

The Cultural Preservation Department is pleased to announce internship opportunities focused on projects related to Traditional Ecological Knowledge (TEK). Interns will gain hands-on experience supporting TEK-related initiatives, working closely with department staff, and contributing to projects that support cultural preservation and natural resource stewardship.

Depending on current projects and departmental needs, interns may have the opportunity to support work in areas such as:

- Forest and land management
- Public outreach
- Aquatics and fisheries
- Native nursery operations
- Cultural education
- Plant propagation

Duties and Responsibilities

Interns may:

- Assist with TEK-related projects in areas such as land and forest management, fisheries and aquatic resources, cultural education, outreach, and native plant propagation.
- Support research, documentation, and organization of cultural and environmental information consistent with Tribal policies and protocols.
- Assist in the preparation of educational materials, presentations, or outreach activities for the community.
- Participate in fieldwork, nursery activities, or site visits assigned.
- Maintain accurate records, notes, and project documentation.
- Follow all Cultural Preservation Office procedures, safety requirements, and confidentiality standards.
- Attend scheduled meetings, training sessions, and project briefings as required.

Relevant Knowledge and Experience

- General knowledge of Wilton Rancheria's Tribal history and culture.

- Cultural sensitivity and the ability to handle sensitive, and sacred information with discretion and respect.
- Commitment to ethical conduct, professionalism, and Tribal values, including the confidential and responsible stewardship of sensitive, culturally significant information.

Eligibility and Service Requirements

- Wilton Rancheria Tribal Citizen.
- At least 18 years of age at the time of start date.
- High school diploma or GED, or currently in progress.
- Ability to participate in scheduled meetings and special sessions, including occasional evenings or weekends, as required by project activities.
- Willingness and ability to travel, as needed, to attend meetings, training, and visit cultural sites.
- Successful completion of a background check prior to start date.
- Compliance with applicable Tribal policies and procedures.

Physical Requirements

- Ability to work outdoors in varying weather conditions, including heat, cold, wind, and uneven terrain.
- Ability to stand, walk, bend, kneel, and perform field or nursery tasks for extended periods.
- Ability to lift and carry materials or equipment weighing up to approximately 30 pounds, with or without reasonable accommodation.
- Ability to safely use basic hand tools, gardening tools, or field equipment after training.
- Ability to travel to field sites and participate in outdoor cultural or environmental activities.

Internship Details

Dates: October 26 – December 11, 2026

Location: Cultural Preservation Office, Wilton, California

Supervision: TEK Manager

Compensation: \$19.00 per hour

Schedule:

- Up to 20 hours per week
- Flexible schedule, Monday through Friday
- Hours generally scheduled between 8:00 a.m. and 5:00 p.m.
- Occasional evening or weekend participation may be needed depending on project activities.

How to Apply

Interested Tribal Citizens should submit a letter of interest by email to HR@wiltonrancheria-nsn.gov no later than October 10, 2026.

In your letter of interest, please share why you are interested in the TEK Internship and any experience, interests, or knowledge you would like the Department to consider.