



WILTON RANCHERIA

THE CAPITAL TRIBE

Tribal Historic Preservation Advisory Committee

Wilton Rancheria – Department of Cultural Preservation

Role:	Advisory Committee Member
Term:	Two-year appointment
Meeting Schedule:	Quarterly and special sessions as required
Compensation:	Stipend provided
Location:	Cultural Preservation Office (Wilton, CA)

Committee Summary

The Committee shall provide cultural guidance and advisory input on matters impacting Wilton Rancheria, ensuring that programs, policies, activities, and decisions are respectful of, aligned with, and compliant with Wilton Rancheria's traditions, customs, values, and cultural protocols. The Committee shall serve as a consultative body to promote cultural integrity, safeguard traditional practices, and support culturally informed decision-making across Tribal operations.

Advisory Responsibilities

- Provide cultural guidance and advisory support to ensure that issues, initiatives, and decisions are consistent with and respectful of Wilton Rancheria's traditions, cultural values, and established protocols.
- Involvement with Tribal Consultations under NHPA Section 106, CEQA, AB52, SB18, NEPA, and related regulations.
- Advise and support the CPD with recommendations for mitigation measures for protection and preservation of Historic Properties and Tribal Cultural Resources.
- Assist with and recommend nominations to local registers, the California Register of Historic Resources, and National Register of Historic Preservation.
- Assist with surveys of Tribally owned lands and cultural resource inventories.
- Support review of construction and development permits.
- Support public education and outreach.
- Attend meetings, trainings, and conferences.

Relevant Knowledge and Experience

- Demonstrated knowledge of Wilton Rancheria's Tribal history, culture, and cultural preservation priorities.
- Strong understanding of historic preservation principles, cultural resource management, and applicable regulatory frameworks.
- Understanding of the Federal Trust Responsibilities and Tribal Sovereignty.
- Good oral and written communication skills, including the ability to present information clearly to Tribal leadership, community members, and external partners.



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- Cultural sensitivity and the ability to handle confidential, sensitive, and sacred information with discretion and respect.
- Analytical and research skills related to historical documentation, cultural resources, and preservation planning.
- Commitment to ethical conduct, professionalism, and Tribal values, including the confidential and responsible stewardship of sensitive, culturally significant, and restricted information.

Eligibility and Service Requirements

- Wilton Rancheria Tribal Citizen.
- At least 18 years of age at the time of appointment.
- High school diploma or GED, or currently in progress.
- Ability to participate in scheduled quarterly meetings and special sessions, including occasional evenings or weekends.
- Willingness and ability to travel, as needed, to attend trainings, conferences, consultations, or meetings.
- Successful completion of a background security check prior to appointment.
- Compliance with applicable Tribal policies and procedures governing committee service.

Application Process

Interested candidates must submit a letter of interest by email to HR@wiltonrancheria-nsn.gov no later than **5:00 p.m., July 5, 2026**.

Applicants who previously submitted a letter of interest do not need to reapply. Previously submitted letters remain on file and will be included in the review and selection process.