



# WILTON RANCHERIA

## THE CAPITAL TRIBE

### **REQUEST FOR PROPOSALS (RFP): Wilton Rancheria Comedy Date Night – Two-Comedian Showcase**

**Event Date:** May 22, 2026

**Event Time:** 6:00–9:00 PM

**Location:** Valley Oak Ballroom

9014 Bruceville Rd, Elk Grove, CA 95758

**Issuing Organization:** Wilton Rancheria Department of Health

**RFP Release Date:** 3/5/2026

**Proposal Due Date:** 4/12/2026

#### **1. PURPOSE OF THE RFP**

The Tribe is seeking proposals from qualified Native American comedians or comedic talent vendors to perform at our Adults-Only Comedy Date Night on May 22, 2026.

This event is designed as a fun, light-hearted evening for Tribal adults to relax, laugh, connect, and enjoy time with partners, friends, or fellow community members.

We are seeking:

- **One (1) Native American headliner** for a 60-minute set
- **One (1) Native American opener** for a 30-minute set

This RFP is a required step in the Tribe's procurement process.

#### **2. EVENT OVERVIEW**

The Comedy Date Night is an evening experience created specifically for Tribal adults to unwind and share laughter.

**Event Schedule:**

- **6:00 PM:** Doors open, social hour, catered dinner, and non-alcoholic beverages





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- **7:30 PM:** Comedy show begins
- **9:00 PM:** Event concludes

### Event Details:

- **Date:** May 22, 2026
- **Audience:** Tribal adults (18+)
- **Location:** Valley Oak Ballroom, Elk Grove, CA
- **Atmosphere:** Warm, fun, relaxed “date night” vibe
- **Food & Beverage:** Catered dinner + non-alcoholic beverages provided
- **Dress Code:** Casual to semi-formal (optional for guests)

### 3. SCOPE OF WORK

The selected performers/team will be responsible for:

#### A. Performances

- **Headliner:** One 60-minute stand-up comedy set
- **Opener:** One 30-minute stand-up comedy set
- Both comedians must:
  - Identify as Native American/Indigenous
  - Bring polished, live-performance experience
  - Deliver content that resonates with Native audiences and adult couples/groups

#### B. Tone & Audience

Acts should support the “date night” experience by being:

- Energetic
- Engaging
- Relatable
- Fun for couples and peer groups





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## THE CAPITAL TRIBE

### C. Technical Needs

The Tribe will provide:

- Stage area
- PA system and microphones
- Lighting appropriate for comedy

Performers must:

- Communicate specific AV needs
- Arrive early for sound check

### D. Pre-Event Coordination

Performers must:

- Join one brief planning call
- Provide a highlight reel or past performance clips
- Provide short bios and headshots for promotional use (optional but preferred)

## 4. PROPOSAL REQUIREMENTS

Proposals must include:

### 1. Performer Information

- Name(s)
- Tribal affiliation
- Bio or professional background

### 2. Video Materials

- **Highlight reel** or performance clips (required for consideration)
- Links are preferred





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### 3. Performance Description

- General topics or themes
- Style and tone
- Experience performing for Tribal adult audiences

### 4. Technical Needs

- AV and stage requirements
- Any equipment needed

### 5. Cost Proposal

- Performance fee(s)
- Travel/lodging estimates
- Any additional fees

### 6. References

- Minimum one (1) professional or organizational reference

## 5. SELECTION CRITERIA

Proposals will be evaluated based on:

- Native American comedian strongly preferred
- Quality and professionalism of highlight reel
- Fit with an adult, date-night Tribal audience
- Experience level and performance history
- Pricing and value
- Ability to meet event schedule and technical requirements

## 6. SUBMISSION INSTRUCTIONS

Proposals must be submitted by:





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- **Deadline:** 04/12/2026
- **Method:** Email
- **Contact:** Jason McLaughlin, Wellness Manager: [jmclaughlin@wiltonrancheria-nsn.gov](mailto:jmclaughlin@wiltonrancheria-nsn.gov)

Late submissions may not be considered.

### 7. TERMS AND CONDITIONS

- The Tribe may accept or reject any proposal.
- The Tribe may seek clarifications or negotiate scope.
- Award does not guarantee future bookings.
- All procurement decisions are final.

