



# WILTON RANCHERIA

## THE CAPITAL TRIBE

### Wilton Rancheria Solicitation for Consultant Services Community Engagement and Community Action Planning for Tribal Public Safety PROPOSALS DUE 2/2/2026 at 5:00pm

**Project:** Wilton Rancheria (Tribe) is a federally recognized Indian tribe and sovereign nation located in Sacramento County and the recipient of funding under the Missing and Murdered Indigenous People (MMIP) Grant Program, Cohort 2. Through this funding, the Tribe seeks to strengthen trust between Tribal communities and local law enforcement agencies, improve culturally appropriate policing services, and advance Tribal sovereignty through the development of Tribal law enforcement infrastructure. A critical component of this effort is meaningful engagement with Tribal communities to understand concerns related to accessing police services and to translate community-identified priorities into a concrete, actionable Community Action Plan during the first year of the project.

**Purpose of Solicitation:** Wilton Rancheria seeks to contract with a qualified consultant or consulting team to:

1. Conduct culturally responsive community engagement activities with Tribal communities and Native-serving organizations in Sacramento County to identify concerns, barriers, and recommendations related to accessing police services; and
2. Develop a finalized Community Action Plan that responds directly to community input and supports the Tribe's public safety, MMIP prevention, and law enforcement development goals during Year One of the project.

#### Scope of Work

**Task 1: Community Engagement and Public Discussions:** The consultant shall plan, facilitate, and document community engagement activities that center Tribal voices and lived experiences. At a minimum, the consultant will:

- Design and implement at least two (2) public discussions within Tribal communities in Sacramento County to gather input on experiences, concerns, and priorities related to accessing police services.
- Ensure engagement approaches are culturally appropriate, trauma-informed, and community-centered, particularly for American Indian and Alaska Native participants.
- Supplement public discussions, as appropriate, through:
  - Surveys, listening sessions, or small group discussions; and/or
  - Outreach to local Tribal entities, Urban Indian organizations, or Native-serving agencies that primarily serve American Indian/Alaska Native populations.
- Coordinate with Wilton Rancheria staff to ensure outreach, participation, and engagement methods are accessible and inclusive.
- Document key themes, concerns, strengths, and recommendations identified by community members while maintaining confidentiality and cultural respect.



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### **Deliverables for Task 1:**

- Community engagement plan and timeline
- Meeting agendas and facilitation materials
- Summary report on community discussions and survey findings, including key themes and community-identified priorities

**Task 2: Community Action Plan Development:** Using findings from Task 1, the consultant shall develop a finalized Community Action Plan that reflects Tribal community input and supports the Tribe's public safety and MMIP prevention efforts. The plan will:

- Clearly articulate community-identified concerns related to policing and public safety in Sacramento County.
- Identify actionable strategies, activities, and recommendations to address these concerns during the first year of the project.
- Align with Wilton Rancheria's broader goals related to:
  - Strengthening trust with law enforcement.
  - Enhancing culturally appropriate policing.
  - Supporting the long-term development of Tribal law enforcement infrastructure.
- Include implementation considerations such as:
  - Roles and responsibilities.
  - Timelines and milestones.
  - Opportunities for coordination with local law enforcement and community partners.
  - Measures for monitoring progress and accountability.
- Be written in a format suitable for presentation to Tribal leadership, staff, and community stakeholders.

### **Deliverables for Task 2:**

- Draft Community Action Plan for review and feedback
- Final Community Action Plan incorporating Tribal input and revisions

**Consultant Qualifications:** Qualified consultants will demonstrate:

- Experience working with federally recognized Tribes and/or American Indian and Alaska Native communities, preferably in urban or landless Tribal contexts.
- Expertise in community engagement, facilitation, and participatory planning, particularly on issues related to public safety, justice, or law enforcement.
- Knowledge of culturally responsive, trauma-informed engagement practices.
- Strong writing and analytical skills, including experience developing action plans or strategic plans informed by community input.
- Ability to work collaboratively with Tribal leadership, staff, and community partners.





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**Timeline:** The scope of work is expected to be completed within six months of the date the contract is signed, with community engagement activities occurring early enough to inform development and finalization of the Community Action Plan.

**Proposal Submission Requirements:** Interested consultants should submit a proposal that includes:

- Statement of qualifications and relevant experience
- Description of proposed approach and methodology
- Proposed timeline and work plan
- Budget and cost proposal
- References from similar projects (preferred)
- Sample contract if available

**Funding:** Interested consultants or teams should submit a budget not greater than \$80,000.

**Proposals are due on 2/2/2026 at 5:00pm. Please submit your materials to Carol Maytum, Grant Manager at [cmaytum@wiltonrancheria-nsn.gov](mailto:cmaytum@wiltonrancheria-nsn.gov)**

